

Committee or Group Name: Ways and Means

Date: February 17, 2020

Called to Order: 6:00 P.M.

Adjourned: 9:00 P.M.

Participants:

Paul Gandy, Chair

Scott Vaughan, Fire Chief, Code Enforcement Officer

Doug Flournoy, Member

John Morrissey, City Attorney

Katy Anderson, Member

Members of the Fairfield Arts & Convention Center
Board of Directors (FACC)

Aaron Kooiker, City Administrator

Fairfield Citizens

Rebekah Loper, City Clerk

Melanie Carlson, City Engineer

Summary Points of Discussion

1. *FACC.* Board Members presented a proposal for city funding of certain ongoing costs of the convention center building. The committee and other participants discussed the proposal, including its feasibility within city budget limitations. Discussion participants noted that the city is the owner of the building.
2. *'20/'21 Budget, including Capital Improvement Plan (CIP) and Local Option Sales Tax (L.O.S.T.) Allocations.* The committee and other participants reviewed and discussed these items, a process that the committee began at its February 6 meeting.
3. *Bonding.* The city administrator presented to the committee a report on the goal of bonding in 2021 and in future year, stating that the goal would be to keep "debt service levy steady and make sure any department contributing to the payment of bonds would have budget remaining for other projects, equipment, and emergencies." Committee members and other participants discussed the report.
4. *CLOSED SESSION.* The committee went into closed session under Iowa Code 21.5(1), (k), (c).
5. *Organization/Goals.* The committee, with input from other participants, discussed the committee's organization and goals for 2020.

Recommendations/Actions Taken

1. By unanimous voice vote, the committee recommends to the council that the FACC's current lease of the convention center building be modified to incorporate an annual funding commitment by the city to the ongoing maintenance, repair, and replacement of the building's systems and other building improvements.
2. By unanimous voice vote, the committee recommends to the council that it approve as amended at the committee's meeting the '20/'21 Budget, including CIP and L.O.S.T. allocations.
3. The committee recommends to the council that it take under advisement the city administrator's bonding report.
4. By unanimous voice vote, the committee executed the instructions of the council according to the full council's closed session of February 10, and then by unanimous voice vote, the committee came out of its closed session.

5. The committee declared in whole, a commitment to performing its budget review process in a timely and thorough manner.

Submitted by Paul Gandy, Chair, Ways and Means Committee

/s/ Paul Gandy